

Date: 24<sup>th</sup> April 2019  
Contact number: 01395 516551  
Email: [Housingstrategy@eastdevon.gov.uk](mailto:Housingstrategy@eastdevon.gov.uk)  
Direct Fax:  
Reference: Notice of variation



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Dear Tenant

**New Tenancy Agreement – effective from 17 June 2019**  
**Notice of Variation to your tenancy (Section 103 Housing Act 1985)**

Following consultation with existing tenants in December 2018 I am writing to confirm that we are revising our current tenancy agreement in line with the proposals consulted upon. The enclosed document will replace your current tenancy agreement and becomes effective on Monday 17<sup>th</sup> June 2019 **You don't need to sign anything but you should keep this tenancy agreement in a safe place.**

Please note that we are not ending your tenancy – we are simply making changes to your existing tenancy. We are not changing the type of tenancy you have – for example if you currently have a secure tenancy, you will remain on a secure tenancy.

The changes we have made are detailed in the enclosed explanation notes. Please take the time to read them as they not only explain the changes but also the reason for these changes.

If you have any queries or concerns about this letter or the revised agreement, please contact the Housing Project Officers on 01395 516551 or email [housingstrategy@eastdevon.gov.uk](mailto:housingstrategy@eastdevon.gov.uk).

Yours sincerely

Amy Gilbert-Jeans  
Acting Service Lead for Housing

**East Devon – an outstanding place**

Chief Executive: Mark R Williams Deputy Chief Executive: Richard Cohen

